

Organization Name: <insert>

Event Name: <insert>

Event Date: <insert>

	Full Name	PeopleSoft Number <i><b>or</b></i> Net ID <i><b>or</b></i> GUEST
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E mail to [paul.young@uconn.edu](mailto:paul.young@uconn.edu) , along with final receipt within 24 hours following event.