

I. Call to Order

- a. President Quiles is chairing the meeting and calls the meeting to order at **10:50 AM**.

II. Attendance

- a. Members Present: Olgui Quiles (President), Syed Naqvi (Treasurer), Aditi Dave (Chief of Communications Officer), *Angelica Marie Ellis* (Senator), *Milton Rosario* (Senator), *Ariana Llabani* (Senator), *Aaliyah Campbell* (Senator), *Kendall Okeke* (Senator), Daniel O'Reilly (Advisor), *Denotes voting members*
- b. Members Absent: Paul A. Young (Advisor)
- c. Visitors: Deep Aluria, April Saynganthone, Sandy Doan, Kim Schwartz, Brittany Nedjoika, David Cao, Paolo Minto, Jalen Nesbitt, Carly Densem, Aqif Mumtaz, Luke Villani, Atharva Manjrekar
- d. Quorum: **5/5**

III. Approval of Prior Minutes

- a. President Quiles suggests a motion to approve final minutes from Tuesday, October 30th **2018**. Senator Llabani So Moves. Senator Okeke Seconds. Motion Passes **5/0/0**.

IV. Public Comment

- a. Visitor Sandy Doan passes.
- b. Visitor Brittany Nedjoika passes.
- c. Visitor April Saynaythone passes.
- d. Visitor Deep Aluria passes.
- e. Visitor David Cao mentions that he is here to support Chess Club.
- f. Visitor Paolo Minto mentions that he is here to support Chess Club.
- g. Visitor Luke Villani mentions that he is President of Chess Club.
- h. Visitor Jalen Nesbitt mentions that he is here to support Chess Club.
- i. Visitor Carly Densem mentions that she is here to support Chess Club.
- j. Visitor Aqif Mumtaz mentions that he is here to support Chess Club.
- k. Visitor Atharva Manjrekar mentions that he is here to support Chess Club.
- l. Visitor Kim Schwartz mentions that she is here from the Director's office.

V. President Report

- a. President Quiles mentions the Q drive. Everyone in USG and people in committees will have access. All documents will be available for access. Take some time to look into what is in each file and get used to the new system.
- b. President Quiles mentions Winter Break. President Quiles proposes **three** meetings during Winter Break. Most of the Spring semester should be planned during break. December **20th**, January **3rd**, and January **17th** are the dates we are looking into for our meetings. Majority, if not all, of USG needs to be present at these meetings. President Quiles adds that these meetings will consist of team

bonding as well as a lot of work so we are prepared for the semester. Chief of Communications Dave mentions that she would like to have people over and just have a get together. President Quiles mentions dinner or an escape room are other options as well.

- c. President Quiles mentions office hours. She has realized that the minimum of **six** hours for President, Treasurer and Chief of Communications is not enough. President Quiles suggest to have executive officers bump up their office hours to a minimum of **eight** hours and a maximum of **ten** hours per week. Senator Ellis mentions that for Senators have enough time to get their work done in their office hours and do not need to have extra office hours. Senator Ellis adds that everything does not need to be done in the office. Chief of Communications Dave mentions that there should be a set time for President, Treasurer, and Chief of Communications to be together because they all need each other to do work. Senator Rosario mentions that Senators do not need more hours. Treasurer Naqvi mentions that President, Treasurer and Chief of Communications need more hours but Senators need the same or even less. The final verdict is for President Quiles, Treasurer Naqvi and Chief of Communications Dave to increase their hours to a minimum of **eight** hours per week.
- d. President Quiles mentions her liaisons. Soccer club has a good relationship with USG. They had a meeting scheduled for Monday but, it got pushed to this Friday November **9th** for their tournament. At their last Soccer Club meeting **35** people came and it was hectic, but they are working on finding a balance. GSA has been having weekly meetings. President Quiles adds that she has been emailing the President of GSA and she is going to go over the process of budget requests and everything like that when they meet.
- e. President Quiles mentions the Leadership Conference. It will be finalized before Thanksgiving Break. Online registration will be sent out to everyone on campus. They are expecting **80** to **100** people to attend the conference. Chief of Communications Dave asks what day the conference will be. President replies January **17th** and that our scheduled meeting will be moved to a different day during break.
- f. President Quiles mentions the Volunteer Fair on Tuesday November **13th** from **1:30 PM** to **3:30 PM**. President Quiles asks who can attend, most of USG cannot attend. It will be like the Involvement Fair. Senator Campbell asks how we are going to be advertising. Chief of Communications Dave mentions that she can advertise for this event and asks if anyone wants to help. Senator Llabani mentions that she can help.
- g. President Quiles mentions wants to hold a summit for regional campuses only. The summit would entail meeting new people, and involve different types of

leadership across all of UConn's regional campuses. We would get to see the successes and failures of the regional student Governments. Senator Ellis mentions that we should have food and certain topics to discuss and have activities to get to know each other. Senator Campbell was thinking that all regional campuses should have a big event. Chief of Communications Dave is on board as well as the other USG members.

- h.** President Quiles mentions committee apparel and team bonding. A committee on advocacy is going to be starting soon with Senator Campbell as the Chair. This committee would be working with diversity and culture. President Quiles adds that apparel for USG committees can be purchased for next semester so every committee is represented. President Quiles mentions that committees should also be setting up team bonding. Senator Ellis asks for clarification on what type of team bonding she is addressing. President Quiles replies with both going out as well as getting to know your committee members during a general meeting at the beginning of the Semester.

President Quiles breaks meeting at **11:15 AM**.

President Quiles re-starts meeting at **11:30 AM**.

VI. Treasurer's Report

- a.** Treasurer Naqvi mentions the budget report. USG has around **\$5,000.00** left this semester. Clubs have **\$3,000.00** left for the semester. Treasurer Naqvi adds that these are estimates, he is working on the budget this week.
- b.** Treasurer Naqvi mentions that the last day to submit a budget requests for clubs is November **23rd** so UGS has time to allocate money as we see fit.
- c.** Treasurer Naqvi mentions that every Friday at **midnight** is the deadline to submit budget requests if they want to be approved for the following week.
- d.** Motions
 - i.** Treasurer Naqvi suggests a motion to allocate **\$1,218.05** for USG apparel and name plates. Senator Llabani So Moves. Senator Rosario Seconds. Treasurer Naqvi mentions that the finance committee discussed all of USG including committee members to get name plates. Senator Ellis mentions that this discussion should have been had between all of USG and not just finance committee. Senator Llabani mentions that only core USG members should have nameplates. Senator Rosario mentions that committee members are a part of USG but are not present at the meetings. President Quiles mentions that she agrees, it is not necessary for committee members to have name plates especially since we do not know how long they will be with UGS. Treasurer Naqvi amends the motion to allocate **\$934.85** Senator Llabani So Moves. Senator Rosario Seconds. Motion Passes **5/0/0**.

- ii. Treasurer Naqvi suggests a motion to allocate **\$800.00** for **100** tickets for Coffee Night at the Science Center on November **17th**. Senator Llabani So Moves. Senator Ellis Seconds. We initially are purchasing **60** tickets. If the **60** tickets sell out then we can get **40** more tickets. Motion Passes **5/0/0**.
- iii. Treasurer Naqvi suggests a motion to allocate **\$1,200.00** for a cupcake truck for Winterfest. Senator Llabani So Moves. Senator Okeke Seconds. President Quiles mentions that we will have a bigger turnout for the cupcake truck during Winterfest. Senator Ellis mentions that we should not move the event because we are running out of time to plan November. Senator Campbell mentions that either way the event will be big. Senator Rosario mentions that it will be hard for Programming committee to rush to fill in the gaps if we move the event to Winterfest. President Quiles mentions that this is the students money and that we need to accommodate what works best for the students. Treasurer Naqvi suggests that we move the event to Winterfest because it will add to Winterfest. President Quiles opens the floor to the visitors and their opinions on when the event should be. Visitor Deep Aluria mentions that the event should stay on November **29th**. Visitor Sandy Doan agrees that if there is too much going on during Winterfest with multiple events in a day it can get hectic. Cupcake truck will stay on November **29th**. Motion Passes **5/0/0**.
- iv. Treasurer Naqvi suggests a motion to allocate **\$560.00** for USG Team Bonding for Foodology this Sunday the **11th** of November. Senator Ellis So Moves. Senator Rosario Seconds. Motion Passes **5/0/0**.
- v. Treasurer Naqvi suggests a motion to allocate **\$180.00** for cookies for Pre-Health Society's Ornament and Cookies Event on November **27th** Senator Rosario So Moves. Senator Okeke Seconds. Motion Passes **5/0/0**.
- vi. Treasurer Naqvi suggests a motion to allocate **\$500.00** for World Club for Photos Around the World Event. Senator Llabani So Moves. Senator Okeke Seconds. World Club's event is November **14th** at **1:00 PM**. Motion Passes **5/0/0**.

VII. Chief of Communications Report

- a. Chief of Communications Dave mentions that she has a new idea for the minutes. Everyone should be looking at them. Chief of Communications Dave mentions that it is up to her as well as Treasurer Naqvi and President Quiles to be the ones who finalize the Minutes.
- b. Chief of Communications Dave mentions that she has emailed her liaisons to set up their monthly meetings to get updates. She adds that Psychology Club has been struggling, Basketball Club seems to have given up and VSO is doing great, they

have their High Five for Freedom Event tomorrow, Wednesday November 7th on the Second Floor Landing.

- c. Chief of Communications Dave mentions Pre-Health Society and their plans for the rest of the semester.
- d. Chief of Communications Dave mentions her communications committee meetings are Fridays from **11:00** to **12:00** PM in room **220**. Anyone is welcome to join and she is working on putting in a space request form for the meetings.
- e. Chief of Communications Dave mentions that clubs need to be putting their events on the events calendar.
- f. Chief of Communications Dave mentions liaisons should be taking pictures of club events and attending their clubs' events as much as possible.
- g. Chief of Communications Dave mentions the custodians and that she and President Quiles has been thinking for a while to do something nice for them at the end of the semester out of USG members' pockets, not out of our funding.

VIII. Programming Board Report

- a. Senator Ellis mentions the weekly meeting, details are being ironed out and the meeting was successful.
- b. Senator Ellis mentions that Halloween Event was good.
- c. Senator Ellis mentions the event planned for the rest of November which include Caricatures, Friendsgiving and Cupcake Brake Truck.
- d. Senator Ellis mentions Winterfest Events which include Ice Skating, Craft Day, Social Mixer, Gingerbread House Competition, and Beanie Event.

Senator Okeke leaves at **12:01** PM.

IX. Senators Report

- a. Senator Ellis mentions that she tries reaching out to her liaisons but they never respond. Senator Ellis mentions that A Cappella is planning a Spring concert with other groups from different campuses.
- b. Senator Rosario mentions that his Friendsgiving event is in the works. All the supplies came in and he will be drafting up a model mason jar. Senator Rosario mentions that for Winterfest he is working with Darter Specialties for the beanies and a budget request will be done by Friday. Senator Rosario mentions that he and Chief of Communications Dave were going to table on November **26th** for sign ups for the New York Trip but it might make sense to have an online portal instead. Senator Campbell mentions the parking permit for the Cupcake Break Truck. She did not include money for the permit and will be submitting a separate budget request by Friday. Senator Campbell mentions that **two** of her clubs, which are Henna Club and BSO, seem to be kicking off next semester. MSA is doing great. Senator Campbell mentions that she is going to meet with UConn Harts to get an update. Senator Campbell mentions the Winter Social Mixer. She

has been dabbling with a few ideas. Chief of Communications Dave mentioned that she spoke to her boss and they will be catering **ten** trays of pretzels. Senator Campbell mentions that she had a touching conversation with Muslim students and she was inspired to have a Brown Girl Brunch next semester.

- c. Senator Llabani mentions her Caricature Event is this Thursday. She adds that she will put in her budget request for Winterfest by Friday. Senator Llabani mentions the clubs she is a liaison for are doing well.

X. Advisor's Report

- a. Advisor O'Reilly mentions that budget requests are a starting process.
- b. Advisor O'Reilly mentions that the events calendar needs to be used.

XI. Final Thoughts

- a. Chief of Communications Dave mentions that the all of USG's platforms are up to date.
- b. Visitor Deep Aluria mentions that parking at the Convention Center is still an issue and the people who work there are very rude. President Quiles mentions that she will work on this.
- c. Visitor April Saynganthone mentions that the Cupcake Break Truck is a great idea because we are a commuter campus and food is always a good choice.
- d. Visitor Atharva Manjrekar from Chess Club mentions that they submitted a budget request and that their event is next week. The budget request did not get mentioned in today's meeting and they are on a crunch for time. President Quiles responds that the budget request was submitted late which is why it is not included in today's meeting. She understands that it is time sensitive and that USG will hold an emergency meeting to discuss Chess Club's request but nothing is set to be approved. Chief of Communications Dave mentions that USG should not be doing emergency meetings and making exceptions all the time. She adds that USG has certain protocols and standards which all clubs and organizations are expected to follow. It is not fair for USG to make exceptions when Chess Club knows the rules especially since they have worked with us in the past. Since this event has been planned for a while they should have put in a budget request in earlier. Chief of Communications Dave mentions that it is very difficult to hold emergency meeting because everyone has different schedules and it is not ideal. Senator Campbell agrees with Chief of Communications Dave. Advisor O'Reilly adds that it does not look good for USG to have emergency meeting because it shows inconsistency. He adds that clubs need to meet us halfway.
- e. President Quiles mentions that meetings next semester will be on Wednesday's from **4:30 PM to 6:25 PM**.

XII. Adjournment

- a. President Quiles adjourns the meeting at **12:22 PM**.

Created by Chief of Communications Officer Dave