

I. Call to Order

- a. President Quiles is chairing the meeting and calls the meeting to order at **10:58 AM**.

II. Attendance

- a. Members Present: Olgui Quiles (President), Lorena Minja (Treasurer), Aditi Dave (Chief of Communications Officer), *Angelica Marie Ellis* (Senator), *Milton Rosario* (Senator), *Ariana Llabani* (Senator), *Aaliyah Campbell* (Senator), *Kendall Okeke* (Senator), Paul A. Young (Advisor), Daniel O'Reilly (Advisor)
Denotes voting members
- b. Members Absent: None
- c. Visitors: Chany Castillo, Deep Aluria, Syed Naqvi, Madison Vene, April Saynganthone, Luke Villani, Atharva Manjrekar, Mostafa Or, Emily Lugo.
- d. Quorum: **5/5**

III. Approval of Prior Minutes

- a. President Quiles suggests a motion to approve final minutes from Tuesday, October 9th, 2018. Senator Llabani So Moves. Senator Ellis Seconds. Motion Passes **5/0/0**.
- b. President Quiles suggests a motion to approve final minutes from Sunday, October 14th, 2018. Senator Llabani So Moves. Senator Rosario Seconds. President Quiles mentions that Chief of Communications Officer Dave bought paint because paint did not come in on time for the Pumpkin Painting Event. Motion Passes **5/0/0**.

IV. Public Comment

- a. Visitor Chany Castillo passes.
- b. Visitor April mentions that she is President of Pre-Health Society.
- c. Visitor Madison Vene mentions that she is Treasurer Minja's Assistant and is excited to work with USG.
- d. Visitor Deep Aluria passes.
- e. Visitor Luke Villani mentions that he is here to sign a budget request for the Chess Club which he is President of.
- f. Visitor Atharva Manjrekar mentions that he is representative from MSA.
- g. Visitor Syed Naqvi passes.
- h. Visitor Mostafa Or mentions that he is a Representative from Soccer Club.

V. President Report

- a. President Quiles mentions that we would like to see a fee increase for student activities. The process is now in motion. Next week we will have a hearing/ public comment to get students opinions on the fee increase. Every member of

USG should come with one idea on what should happen with our fee for next week's meeting.

- b.** President Quiles mentions Team Bonding. USG members will be attending Foodology on November **11**th. The time is still to be decided. Each USG Senator will be matched with their buddy.
- c.** President Quiles mentions new apparel for all USG members. Senator Ellis mentions getting windbreakers with two colors. Chief of Communications Officer Dave agrees. Senator Rosario likes windbreakers and sweaters.
- d.** President Quiles mentions the Robert's Rules of Order. Many people in USG do not know what Robert's Rules are. She explains thoroughly what they are and any questions are to be presented to ask her.
- e.** President Quiles mentions the formal meeting arrangement. Last year people would get up and speak when it was their turn during the meetings. As for this year, we will continue to sit throughout the meeting unless someone from a different department visits our meetings.
- f.** President Quiles mentions liaisons and the roles liaisons hold. Each liaisons should be having monthly meetings with their clubs to check on their progress, answer questions and to help them. President Quiles adds that tier **one** clubs do not need a Constitution, they also do not get funding from USG. Tier **two** clubs need a Constitution, while they are working on the Constitution they can still request money and put in a room request. Advisor O'Reilly mentions that the Constitution should be the foundation and that clubs should not be getting funded until their Constitution is done. Advisor Young mentions that there should be a procedure that we need to follow. He adds that liaisons should be stepping up. If clubs have their UContact then they should get funding from USG. Visitor Mostafa questions if clubs are required to meet with their liaison. President Quiles replies that yes however they do not have to be long meetings. Visitor Syed mentions that tier **two** clubs should be able to get funding but there should be a cutoff date where their Constitution needs to be final by. Advisor Young mentions that the Communications Committee should draft up the roles and regulations of the liaisons. Chief of Communications Officer Dave mentions that the committee can have the draft done by Friday. The Treasurer's Committee will draft up a document about budgeting and requesting money for clubs. Visitor Mostafa mentions that there should be a document for clubs on how they should start up, what they need in order to start. Advisor Young mentions that this should be part of the liaisons document. Senator Campbell asks what the role of the advisor is

because she feels like she is the advisor for the Henna Club. Advisor Young mentions that they are there to oversee the club and for the risk factor, to make sure everything is going smoothly. The advisor role should be discussed between the advisor and the club. He adds that advisors should be carefully chosen.

President Quiles adds that clubs should have an advisor that will be there.

Senator Rosario steps out at **11:32 AM**.

Senator Ellis mentions that it is more work to maintain a relationship with an advisor so she thinks it should not be mandatory for clubs to have an advisor. Students should know how to run their club. Visitor Syed mentions that club Presidents have the power to give to the advisors.

Senator Rosario steps back in **11:36 AM**.

Advisor Young mentions that it is a full circle, with clubs, liaisons, advisors, and continues, they are all support systems. Senator Campbell mentions that new clubs should have an advisor. President Quiles mentions that she will come up with a list of the advisors roles. She adds that clubs should be posting their events on events calendar.

VI. Treasurer Report

- a.** Treasurer Minja mentions that she has **four** new treasurer assistants and she is thankful to have them.
- b.** Treasurer Minja mentions that there is no budget update for today.
- c.** Motions
 - i.** Treasurer Minja suggests a motion to allocate **\$785.00** for **80** long sleeve shirts for Human Rights club members for **\$9.25** each. Senator Llabani So Moves. Senator Ellis Seconds. In the finance committee meeting they decided that it is too many shirts. Senator Ellis says to take attendance for regular club members. President Quiles mentions to table. Senator Llabani So Moves. Senator Rosario Seconds. Motion Tabled **5/0/0**.
 - ii.** Treasurer Minja suggests a motion to allocate **\$200.00** for pizza and beverages for MSA for a general meeting to discuss future events. Senator Llabani So Moves. Senator Ellis Seconds. President Quiles mentions that they should be allowed to get food but it should be bi-weekly. Senator Ellis says as long as it is open to the public then it is okay. Treasurer Minja adds that the club uses all their abilities by advertising and having long meetings. Motion Passes **5/0/0**.
 - iii.** Treasurer Minja suggests a motion to allocate **\$90.00** for Chess Books. Senator Llabani So Moves. Senator Ellis Seconds. Treasurer Minja suggests a change in motion to **\$150.00** for **two** books and **two** boards. Senator Llabani So Moves. Senator Rosario Seconds. Motion Passes **5/0/0**.

VII. Chief of Communications Report

- a. Chief of Communications Officer Dave mentions that all social media platforms are up to date.
- b. Chief of Communications Officer Dave mentions that she wants to say thank you to all non-official USG members for all their help.

VIII. Programming Board Report

- a. Senator Ellis mentions that Programming Committee meeting went very well.
- b. Senator Ellis mentions that the Pixie Stix event was great and we used up all of our supplies.
- c. Senator Ellis mentions the Hot Beverages and Mugs Event is tomorrow and everything is all set for that.
- d. Senator Ellis mentions the Halloween Event. There will be Halloween dress up where costumes will be judged from **10:00 AM** to **12:00 PM** if students want to enter the costume contest. Halloween trick or treating will be all day and all USG members will be taking shifts to pass out the goodie bags.
- e. Senator Ellis mentions upcoming events which are still in the process of being planned such as Caricatures, Mason Jar Event, and Psychic Reading.
- f. Senator Ellis mentions the Christmas Spectacular, which is on December 1st. The idea was for students to pay a **\$30.00** deposit which they will get back so it is insurance that they will come on the trip. Treasurer Minja says students should stay away from money and that it is not a good idea for students to pay a deposit. She believes students should pay **\$30.00** and not get refunded. There is a lot of logistics and work to be done if USG reimburses students for their deposits. This is something that needs to be considered and the Programming Committee will discuss during their next meeting.
- g. Senator Ellis mentions Winterfest. The Programming Committee has come up with great event ideas such as having a craft day, pottery, social mixer, snowball toss game to win a beanie, and a trip to the Newington ice rink.
- h. Senator Ellis mentions Friendsgiving. USG did this event last year. USG was not going to do this event but many people seem interested in the idea. USG's main concern is that we are planning on having a finals breakfast which is close to the Friendsgiving date so we should do one or the other. As a group, everyone decided the finals breakfast is the better choice.

IX. Senators Report

- a. Senator Okeke mentions that he was supposed to be in the Finance Committee but is now in the Programming Committee. Senator Okeke mentions that if we have

cultural events then we should have something for Muslim students as well.

Senator Okeke adds that World Club's candy has arrived and he has reached out to their President. Senator Okeke mentions that he is emailing Business Society to get an update on their club.

- b. Senator Llabani mentions her Caricature Event and that the event will operate by appointment. She has **one** artist and is looking into a few more. Senator Llabani adds that she will have a budget request in soon.
- c. Senator Ellis mentions the Family Feud Tournament and she needs people to help with the event.
- d. Senator Rosario mentions that his Mason Jar event is in the works, he will get a budget request in as soon as possible.
- e. Senator Campbell mentions that she will not be here on the **25th** through the **27th** of October. The Pixie Stix Event went really well. Senator Campbell suggests that USG can do some religious events for the month of December when many cultures celebrate in different ways.

X. Advisors Report

- a. Advisor O'Reilly says thanks to all the members of Programming Committee. He adds that they have many things in the works.
- b. Advisor O'Reilly mentions liaisons, UConncontact and events calendar all need to be focused on and updated.
- c. Advisor Young mentions International Pronouns Day is soon and GSA is hosting an event on the day of.
- d. Advisor Young mentions that all the ideas discussed for clubs will be worked on.

XI. Final Thoughts

- a. President Quiles mentions that the USG room key is missing and needs to be found.
- b. President Quiles mentions that she will be having one on ones with all committee chairs since she is no longer on any committees.

XII. Adjournment

- a. President Quiles adjourns the meeting at **12:25 PM**.

Created by Chief of Communications Officer Dave

UConn Hartford - Undergraduate Student Government (USG) Minutes
Tuesday, October 16th 2018 Room 216