

- I. Call to Order**
 - a. President Quiles is chairing the meeting and calls the meeting to order at **10:54 AM**.
- II. Attendance**
 - a. Members Present: Olgui Quiles (President), Lorena Minja (Treasurer), Aditi Dave (Chief of Communications Officer), *Angelica Marie Ellis* (Senator), *Rimsha Asif* (Senator), Paul A. Young (Advisor) *Denotes voting members*
 - b. Members Absent: Daniel O'Reilly (Advisor)
 - c. Visitors: Mohammad Zaidi, Milton Rosario, Chany Castillo, Deep Aluria, Luciano Lawrence, April Sayngonthore, Wyatt Sartain, Hawa Ileaasu, Ryan Enns, Abdul Rafay.
 - d. Quorum: **2/2**
- III. Approval of Prior Minutes**
 - a. President Quiles suggests a motion to approve prior minutes for August, **28th 2018**. Senator Asif so moves. Senator Ellis seconds. Motion Passes **2/0/0**.
- IV. Public Comment**
 - a. Mohammad Zaidi is interested in Business Society and applying for Senator.
 - b. Deep Aluria passes.
 - c. Milton Rosario is interested in becoming a Senator.
 - d. Chany Castillo is interested in becoming a Senator.
 - e. Ryan Enns is present for a UNIV **1800** assignment.
 - f. Luciano Lawrence is creating a writing club.
 - g. April Sayngonthore is President of Pre-Health Society.
 - h. Wyatt Sartain is President of Drama Club.
 - i. Hawa Ileaasu passes.
 - j. Abdul Rafay is interested in becoming Senator.
- V. President Quiles Report**
 - a. Week of Welcome Reflection

i. President Quiles asks what the team's thoughts are on Week of Welcome.

Treasurer Minja and Senator Asif reply that it was fun and lots of work. Senator Ellis adds that it was the best Week of Welcome USG has had. CCO Dave mentions that social media has brought awareness to events which resulted in outstanding attendance.

ii. Thank you for all the time, hand work and effort put into Week of Welcome.

iii. Now we have a better understanding of balancing out budget and inventory.

b. Budget Request/Agenda/Minutes

i. Budget requests, agendas and minutes need to be done by Friday at midnight every week.

ii. Budget requests, agendas, and minutes will be sent out on Sundays.

c. Organization and Communication

i. Small details will always be there and should be worked out as soon as possible because soon enough the small details can turn into big details towards the end

ii. Communication is key, no questions are stupid.

iii. We are a team.

d. Involvement Fair

i. The involvement fair is this Wednesday, September **5th** from **11:30** am to **1:30** pm.

ii. Open position for **four** senators.

iii. Where are the pens for the involvement fair? Advisor Young adds that in the beginning of the year pens take longer due to many people ordering supplies. The pens should be arriving this week.

VI. Treasurer Minja Report

a. Budget Update

- b.** Treasurer Minja suggests a motion to allocate **\$150.00** for key chains and origami paper for Peace Day for World Club. Senator Ellis so moves. Senator Asif seconds. Motion passes **2/0/0**.
 - c.** President Quiles suggests a motion to allocate **\$160.00** for pizza for Human Rights Club Kick Off event. Senator Asif so moves. Senator Ellis seconds. Discussion: Treasure Minja asks how much gratuity should be. Advisor Young replies with up to **20%**. Motion passes **2/0/0**.
 - d.** President Quiles suggests a motion to allocate **\$70.00** for Peace Day Pizza for World Club. Senator Ellis so moves. Senator Asif seconds. Discussion: Paul What day are the events? President Quiles replies Thursday, September **20th**. Motion passes **2/0/0**.
- X. Advisors Announcements**
- a.** Today's meeting should end at **12:20** pm. Show respect, and do not leave early.
 - b.** Financial wellness is coming to campus September **18th**, from **3:30** pm to **5:00** pm at Barnes and Noble.
 - c.** Everyone shares responsibilities.
 - d.** WOW was great start to the semester and went very well.
 - e.** International Pronoun Day is Wednesday, October **17th**.
 - f.** Luciano Lawrence asks if clubs can work together for events. The team says yes, clubs do it all the time.
 - g.** Agenda needs to be improved. Treasurer should be suggesting motions. Details should be included in motions. Motions should be ordered and followed during the meeting. CCO, PBC, Senators should have their own reports. USG announcements should be eliminated all together.
 - h.** Social media is working well and should be our main advertising tool.
 - i.** Listserv about elections should be sent out soon, election packets due sunday at **noon**.
 - j.** USG business decisions, we have certain expectations to follow and should learn tools such as negotiation.

k. NACA is being thought about. CCO Dave asks if the hotel price is included in the cost. Advisor young replies with it is separate from the cost listed for admission.

l. Professional developing.

m. Preparing in advance is the key to having successful events and meetings.

XI. Final Thought (2 min)

a. Treasurer Minja suggests a motion allocate **\$2,400.00** for food for the rest of the semester. Senator Ellis so moves. Senator Asif seconds. Motion passes **2/0/0**.

b. President Quiles suggest a amendment in motion due to adding soda, tip and a change in the vendor. President Quiles suggests a change in motion to allocate **\$200.00** for World Club's pizza. Senator Ellis so moves. Senator Asif seconds. Motion passes **2/0/0**.

XII. Adjournment

a. President Quiles adjourns the meeting at **12:20 pm**.

Created by Chief Communications Officer Dave