

- I. Call to Order**
  - a. President Quiles is chairing the meeting and calls the meeting to order at
  - b. **10:45 am.**
- II. Attendance**
  - a. Members Present: Olgui Quiles (President), Lorena Minja (Treasurer), Aditi Dave (Chief of Communications Officer), \*Angelica Marie Ellis\* (Senator), \*Rimsha Asif\* (Senator), Daniel O'Reilly (Advisor) \*Denotes voting members\*
  - b. Members Absent: Paul A. Young (Advisor)
  - c. Visitors: None
  - d. Quorum: **2/2**
- III. Approval of Prior Minutes**
  - a. President Quiles suggests a motion to approve prior minutes for August, **6th 2018**. Senator Ellis so moves. Senator Asif seconds. Motion Passes **2/0/0**.
- IV. President Quiles Updates**
  - a. **Expectations**
    - i. Office must be a space used for USG related things
    - ii. Snacks are for USG members and people that are heavily involved with USG only.
    - iii. USG's workplace
    - iv. No Bear's food in the office, discretion is advised.
  - b. **Liaisons**
    - i. After the involvement fair a meeting with club president and the USG liaisons needs to be taken place. Liaisons are to be involved in club meetings and should frequently reach out to their clubs and help guide and mentor them.
  - c. **Newly Elected Senators**
    - i. Finalize details for elections
    - ii. Be patient with the new senators
    - iii. **Four** new senators will be elected
    - iv. Be mentors to the new senator
- V. Treasure Minja Updates**
  - a. Treasure Minja suggests a motion to rescind **\$664.24** back into the USG fall semester budget. Senator Ellis so moves. Senator Asif seconds. Motion Passes **2/0/0**.
- VI. Discussions and Decisions**
  - a. **President Quiles/Chief of Communications Dave**
    - i. We need to get the ball rolling on the bus for the first football game of the semester. We have tickets but we do not know how many we have. Transportation is needed as of right now.
  - b. **Senator Asif Newport Trip**
    - i. Senator Asif thinks it is smart to split the trip in two parts. The rest of the team thinks it is best to have one stop and same pickup to make it easy for everyone. Thames Street is the drop off and pick up spot decided on for the trip.
    - ii. Start advertising, flyer needs to be made and sent to CCO Dave.
  - c. **Senator/Programming Committee Chair Ellis**
    - i. **Scheduling of September Events**

1. Who is expected to host events regularly, teaming up for events until the new senators come. President Quiles and Chief of Communications Dave will be stepping in and doing events until the new senators come in.

**ii. Newport Bus Trip**

2. Senator Ellis mentions ideas for people to do the day of such as the cliff walk, Thames Street. Senator Ellis suggests Senator Asif to make a list of activities for people to do the day of. The team discuss where bus should be dropped off and picked up. Thames street is decided upon due to everything being around Thames Street. Senator Asif and Ellis suggest that the team should assign specific roles for day of event.

**d. Chief of Communication Dave Update**

- i. Pretzel Event- during winter fest for finals week
- ii. Flyers for Welcome Week (WOW) are needed a week before the event takes place, with the exception of the Newport trip.

**VII. Motions**

- a. President Quiles suggests a motion to allocate **\$150.00** for office supplies for the USG office. Senator Ellis so moves. Senator Asif seconds. Discussion: Senator Asif asks what the office supplies are. President Quiles replies with snacks for the office and says that it is better to stock up on snacks now rather than later. Motion passes **2/0/0**.
- b. President Quiles suggests a motion to allocate **\$5,050.00** for **50** people for **50** tickets for the December 1st **4:30 PM** Christmas Spectacular. Each ticket is **\$100.00** and with **\$25.00** for processing fee. Senator Ellis so moves. Senator Asif seconds. Motion passes **2/0/0**.

**VIII. Advisors Announcements**

- a. Advisor O'Reilly asks what ideas USG has planned for September. Ideas included to use previous supplies from last year as well as ziplining, pumpkin painting, mug decorating, pretzel day, and paint day.
- b. Advisor O'Reilly asks what time the Stuff a Husky event is. It is from **12:00 pm.** to **2:00pm**
- c. USG went over the Funding Policies and Procedures
- d. Use electronic excel for sign up sheets and swipes. It tracks event data which is important.
- e. iPads should be discussed with Advisor Young.

**IX. Final Thought**

- a. Treasure Minja suggests a motion to reimburse President Quiles for **\$44.26** for today August **14th's** lunch. Senator Ellis so moves. Senator Asif seconds. Motion Passes **2/0/0**.

**X. Adjournment**

- a. President Quiles adjourns the meeting at **12:48 P.M.**

**Created By Chief of Communications Officer Dave**